

SUNRISE PLACE HOMEOWNERS ASSOCIATION

Official Homeowners Meeting

MINUTES

November 23rd, 2009

3504 NE 80th St, Vancouver, WA 98665

Meeting called to order at 6:10pm.

Homeowners in Attendance: Mark Jefferson, John Ellis, Becky Ellis, Deb Clarke, Anne Cowan, Paul Magnusson, Ron Bremner.

Homeowners voting by Proxy: Darren Bates

- I. **Welcome & Introductions** - Mike Bomar and Mark Jefferson welcomed the group. The sign-in sheet was passed around.
- II. **Financial Update** - Mark reported that the account currently has roughly \$5,300 and he was working on lien paperwork to protect dues receipts for homes currently going through foreclosure. Beginning November 1st, the properties owned by the builder are required to pay HOA dues. Niki Humphrey turned over the spreadsheet with the tracking of dues received. Mark will be using this to set up monthly billing.
- III. **HOA Update:** Mike and Mark updated the group on the status of the HOA. Sunrise Homebuilders turned over management of the HOA to them by appointing them as board members as is required by the bylaws. The bank account with West Coast Bank was closed and a new one was opened at IQ Credit Union in Hazel Dell. Two signatures are required on all HOA checks. Also, the homeowners must elect officers prior to 2010 so that the proper paperwork can be filed with the Secretary of State.
- IV. **New Business:**
 - A. **Bylaw changes:** The following motion was made, seconded and passed:
MOTION: To amend the HOA address in Article I of the Bylaws to PMB 159, 6400 NE Hwy 99, Suite G, Vancouver, WA 98665
 - A. **Election of Officers:** The following motion was made, seconded and passed after discussion:
MOTION: To elect Mike Bomar as President, Paul Magnusson as Vice-President, Deb Clarke as Secretary and Mark Jefferson as Treasurer.
 - B. **Registration with Secretary of State** - Mark agreed to register the HOA with the State.
 - C. **Good of the Order**
 1. Mike will send out an email to attendees with the minutes of the meeting, information about billing, the Hazel Dell Sports Field Update, the HOA Facebook page and HOA Board contact info.
 2. Mike will send an email to the officers to set up a time for the December Board meeting.

Meeting adjourned at 7:04pm

Minutes Accepted: _____ (Secretary) Changes (Y / N) Date: __/__/__