

SUNRISE PLACE HOMEOWNERS ASSOCIATION
MEETING MINUTES

Minutes of: Monthly Meeting

Date of Meeting: Thursday, October 17, 2019

Time of Meeting: 1900

Place of Meeting: 8104 NE 35th Ave

I. ROLL CALL:

Roger Nowicki (President), April Delaney (Acting VP and Secretary), Nate Swearer (Bookkeeper), Marge Swearer (Treasurer), Kris Nowicki, Cindy Nickel, and Ron and Marty Bremner.

Meeting called to order at 1905 by Roger.

Minutes from previous meeting read by April. Motion to approve by Marge, Marty second.

II. REPORTS OF OFFICERS:

- a) Financial Report** - Operating income ended in a surplus of \$15,372 under the accrual method. All revenues were normal, expected and within budgeted limits. Projected year-end surplus is \$22,456. The target to cover long term expenses is \$24,188. We are on pace to make 93% of target.
- The total for Umpqua bank accounts in QuickBooks stood at \$47,046.81, \$6,465.29 Operating and \$40,581.52 Reserve. All Deposits have cleared. Accounts Payable balance for \$655.72 is due to Frontier Landscaping invoicing delay. Payment was sent but has yet to post.
 - Net accounts receivable stood at -\$1,834.16. \$2,638.98 was paid in advance and \$804.82 was overdue. 3 accounts were past 60 days and will be monitored. All accounts in good standing.
- Financial Report motion to approve by April, Kris second.
- We encourage homeowners to use auto pay when paying their HOA bill. It is quick and easy. If you would like assistance with auto-pay, please contact Marge or Nate.
- b) Annual Meeting** - Nate will be preparing a 3-year comparative snap shot of the financial statements for homeowners.

III. OLD BUSINESS:

- a) Landscaping** - The rock work on 80th street will be completed in the spring.
- b) Trash** - The Board has been contacting residents verbally to remove their trash and recycling cans from sight. All cans must be placed in garages or backyards within 24 hours of trash pick-up.

- c) **Parking** - Driveways are NOT common areas. Please do not park in driveways if they are not your own. Do not park in front of driveways. Do not park on corners. Do not block the yellow wheelchair access. Do not park on the sidewalk. Do not park on lawns. Do not park in front of fire hydrants. The neighborhood has limited parking. Residents and guest may have to park outside of the neighborhood if parking is unavailable. Please utilize your garage and driveways before parking on the street. **Vehicles may be subject to tow should they violate RCW 46.19.050 under subsection 3.**

*****Homeowners: please inform your renters of the parking rules.**

-Also, Roger has talked to residents at 8010 NE 35th Ave about bad tags on their vehicle.

- d) **Painting** - All homeowners on the North side of 80th Street have contacted The Board in reference to painting with the EXCEPTION of Ted and Vicki Williams. Article 2.18 Subsection 3 of the CC&Rs and Bylaws, indicates how The Board will hold the homeowners responsible for such maintenance.
- e) **Reserve Study** - Roger is still working on contacting the company to see if we are on track.
- f) **Yard Sale** - The neighborhood yard sale was a success! Thank you to everyone who participated. We are hoping to continue this tradition on an annual basis.

***All residents are reminded to respect other people's properties.

***All residents are reminded to pick up after your pets. If your animal poops on a lawn, pick it up and dispose of it properly.

***PLEASE NOTE: Some homes are under video surveillance.

III. NEW BUSINESS:

- a) **Annual Meeting - Please check your mail!** The annual meeting is on November 13, 2019 at the Bud Van Cleve Community Room of Luke Jensen Sports Park. Please RSVP via email to sunriseplaceHOA@gmail.com and let us know what you will be bringing for the Potluck. Setup is 6pm, Pot-Luck/Sign In is 6:30pm, and at 7pm the meeting will be called to order.

Kris motioned to close the meeting at 2018. April, second.

The next meeting will be the Annual Meeting. We look forward to seeing everyone there!

April Delaney
Secretary
10/28/19