

SUNRISE PLACE HOMEOWNERS ASSOCIATION

MEETING MINUTES

Minutes of: Monthly Meeting

Date of Meeting: Thursday, May 23, 2019

Time of Meeting: 1900

Place of Meeting: 3506 81st Circle

I. ROLL CALL:

Lisa Packard (Vice President), April Delaney (Secretary), Nate Swearer (Bookkeeper)

Meeting called to order at 1900 by April.

Minutes from previous meeting read by April. Motion to approved by Nate, Lisa second.

II. REPORTS OF OFFICERS:

- a) **Financial Report** - Operating income ended in a surplus of \$6,597.14 under the accrual method. All revenues were normal, expected and within budgeted limits. Projected year-end surplus is \$22,351. The target to cover long term expenses is \$24,188. We are on pace to make 92% of target.

- The total for Umpqua bank accounts in QuickBooks stood at \$37,728.50, \$4,348.51 Operating and \$33,379.99 Reserve. One deposit totaling \$1,068.92 was yet to clear the bank. The only open payable was a reimbursement to April Delaney for food and beverages at last month's meeting. It has since been paid.

- Net accounts receivable stood at -\$2,973.84 meaning more homeowners have paid in advance compared to those who were overdue. \$3,481.63 was paid in advance and \$507.79 was overdue.

***We encourage homeowners to use auto pay when paying their HOA bill. It is quick and easy. If you would like assistance with auto-pay, please contact Marge or Nate.

III. OLD BUSINESS:

- a) **Landscape** – Gary was contacted at Frontier landscape to address the mushrooms and brown patches in the lawns. He responded by stating he would make a site visit and assess. At the time of this meeting, we had not heard back from him.
- b) **Parking** - Driveways are NOT common areas. Please do not park in driveways if they are not your own. Do not park in front of driveways. Do not park on corners. Do not block the yellow wheelchair access. Do not park on the sidewalk. Do not park on lawns. Do not park in front of fire hydrants. The neighborhood has

limited parking. Residents and guest may have to park outside of the neighborhood if parking is unavailable. ***Vehicles may be subject to tow should they violate RCW 46.19.050 under subsection 3.

- c) The Board is still attempting to resolve the clogged gutter issue posed by homeowner Michelle Gorham.
- d) **Spring Cleanup** – will be held on June 8th and 9th. Flowers, bark dust and pressure washing will be the focus. Homeowners are encouraged to contact The Board to let us know what you can help with.
- e) **Sprinklers** – Roger has turned the sprinklers on. They appear to be in good working order for now.

III. NEW BUSINESS:

- a) **Painting** – Multiple companies have been contacted to come assess homes for painting. One has come out and we are still waiting for the quote. The Board is continuing to make more contacts for options.
- b) **Sprinklers** – Roger will be turning on the sprinklers in front yards and at the park fountain the first two weeks in May.
- c) **Resignation** – Lisa Packard has resigned as Vice President. She has sold her home and is moving. April has volunteered to be acting Vice President until the position is filled. We would like to thank Lisa for her service.
- d) **Homeowners and Homeowners with Tenants:**
 - *** The Board is requesting input from homeowners in reference to a day that that would work better to hold the HOA meetings. Attendance is down and we would like to see more involvement. Please email the HOA with your input. Thank you!
 - ***are reminded to respect other people's properties.
 - ***are reminded to pick up after your pets. If your animal poops on a lawn, pick it up and dispose of it properly.
 - ***PLEASE NOTE: Some homes are under video surveillance.

April motioned to close the meeting at 1930, Lisa second.

We are now on the summer schedule of every other month for meetings. The next meeting will be July 18th at 8104 NE 35th Ave. If the meeting location change, homeowners will be notified. All are welcome and encouraged to attend.