

SUNRISE PLACE HOMEOWNERS ASSOCIATION MEETING MINUTES

Minutes of: Homeowner Monthly Meeting
Date of Meeting: Thursday, April 20, 2017
Time of Meeting: 1900
Place of Meeting: Roger Nowicki's Home
8104 NE 35th Avenue
Vancouver, WA 98665

I. CALL TO ORDER:

President called meeting to order at 1904.

II. ATTENDEES:

Board members present were:

Roger Nowicki (President)
Marge Swearer (Vice President)
Michelle Gorham (Treasurer)
Megan Clark (Secretary)

Homeowners present were:

Kris Nowicki	Anne Cowan-Cleveland
Lisa Beaudin Packer/Robbie	Lisa Onstott
Ron & Marty Bremner	

III. APPROVAL OF MINUTES OF PREVIOUS MEETING:

Michelle Gorham motioned to approve February's minutes; Marge Swearer seconded the motion.

IV. NEW / OLD BUSINESS:

- a. **Financial Report** – \$7,065.11 operating account/\$20,262.74 reserve account. \$1,288.26 deposited into operating account; \$3740.00 transferred into operating account. \$25.00 paid Clark Public Utilities; \$3300.24 paid (\$2746.68 balance) River City. At present, two homeowners are in arrears: Ted & Vicki Williams have been sent to collections for approximately \$900 plus interest, Heather Hunt is 90 days past due.
- b. **Landscaping Contract** – One-year contract beginning March 1st was signed with Frontier Landscaping. Monthly base contract (~\$590) includes mowing, blowing, weeding and edging; in addition, overall lawn rejuvenation (~\$7000). The new contract fees in total did not change as compared to previous contract fees therefore homeowner dues will remain unchanged at this time. Roger will be turning on sprinklers for all homeowners around the first of May.
- c. **Chicken Complaint** – No new information to report.
- d. **Increased Dues** – No new information to report.
- e. **Update CC&Rs** – No new information to report.

- f. **Reserve Study** – Contract was signed with Reserve Study Group. All in-office work has been completed. A community walk-thru with Roger is scheduled for Monday, May 1st. Anticipate completed reserve study delivered mid-May.
- g. **Storm Drain Filtration** – River City completed all work related to storm water vault/filtration cleaning contract. A written/certified report has been received by both the HOA Board and Clark County. Compliance by Aug 2017 has been met.
- h. **2017 Budget** – No new information to report.
- i. **Street Lights** – Kris plans to call Clark Public Utilities with the ID numbers of lamp posts needing maintenance.
- j. **Parking** – Since meeting, Megan contacted Clark County Public Works. Transportation Department will be scheduling a site visit to assess/re-measure streets. Signage recommendations per code will be forwarded to County Transportation Engineer for approval. Anticipate installation of signage within 2-months.
- k. **Summer Block Party/Garage Sale** – Per Anne Cowan-Cleveland, April Delaney would like to propose having a community block party this summer. Marge Swearer would like to propose having a community garage sale.

V. **ADJOURN:**

Meeting was adjourned at 1957

Next meeting Thursday, May 18, 2017 @1900

Roger & Kris Nowicki's Home
8104 NE 35th Ave
Vancouver, WA 98665

Megan Clark
Secretary / Recorder
04.21.2017